

December 6, 2012

- I. Commence: Meeting called to order at 6:30 p.m.
- II. Attendance: Barb Hassan, Bill Decelles, Tim O'Brien, Scott Stevens, John Goerlach, Lee Hauge, Mark Froio, Bob Barton; Lori DiLegio; Guest: Greg Wolf and Paul Sieloff
- III. All in attendance introduced themselves to our new Town Administrator, Paul Sieloff
- IV. Minutes were presented by Barb Hassan. Corrections were made in changing Lori DiLegio to a member (rather than a Guest); and in Section IV a name change was made in two places from Bill Barton to Bob Barton. A motion was then made to accept minutes as corrected by Bob Barton and seconded by John Goerlach.
- V. Old Business: Bob Barton reviewed a hand out entitled "Town Services Study Committee Highway Dept. White Paper Draft A 12/6/12 and brought all up to speed with progress being made to date.
- VI. Bob Barton said the committee's work seemed to be clarifying and confirming the need to have the Highway Dept. be formally changed to Public Works. He asked for a show of hands of study committee members who were leaning that way, and all but one attendee raised his/her hand.
- VII. Paul Sieloff indicated he also saw DPW as a potentially helpful direction, with particular interest in expanding the department's work with the Water and Baker Hill Road Districts and maintenance of town buildings. As an illustration of the magnitude of building work, Paul commented on a recent report from Wooliver regarding \$1 million of needed roof repairs on municipal buildings.
- VIII. Without formal vote, the committee asked Paul Sieloff to take the lead in preparing a detailed plan for launching the DPW. In particular the committee expects Paul will have meetings with Water, BHRD, HWY, and others potentially affected.
- IX. Several items were flagged for attention at the next meeting or later on:
 - a. Paul said he would have a very preliminary draft plan for launching DPW.
 - b. Paul will get legal council's opinion of when "prevailing wages" are not required, and will look into the possibility of sub-contracting mowing services (spread sheet items #20, 21, 22 & 39).
 - c. Paul will also look into Cemetery finances to see if there should be an enterprise fund and if Hwy should be charging for services.
 - d. Mark Froio indicated he would bring in plans of the layout of a 20-year plan for sewers and continue with discussions on the sewer contract with the City of Pittsfield.
 - e. Tim O'Brien said he would be ready to share more detail on garbage/recycling

Next meeting scheduled for January 24, 2013 starting at 6:00 p.m.

Motion to adjourn by Mark Froio, Seconded by Tim O'Brien at 8:20 p.m.

Respectfully submitted,

Barb Davis-Hassan; Recording Secretary/Convenor