

October 9, 2012

- I. Commence: Meeting called to order at 6:35 p.m.
- II. Attendance: Barb Hassan, Bill Decelles, Tim O'Brien, Bob Barton; John Goerlach Absent: Mark Froio and Scott Stevens; Guest: Lori DiLego
- III. Minutes were presented by Barb Hassan. A motion to accept minutes as written by Bob Barton, seconded by Tim O'Brien. Unanimously approved.
- IV. Old Business:
  - a) Bob Barton and Bill Decelles has the Status Quo, and issues and opportunities pretty well done and are working on a tuneup A very detailed review of the Task Description chart with 39 line items took place. Bob Barton and Bill Decelles are meeting with Dave and Lee Hauge of the Water District on October 18, 2012 to discuss what administrative services the town hall can provide the Water District. Bill Decelles noted that approximately \$8500 worth of services has been provided by the Highway Dept. to the Water District without charge. Discussion of how to integrate a system where upon there is a better balance then took place.
  - b) A complete review of the Highway Dept. analysis took place with questions regarding hourly rates and what needs to be prevailing wages. Decided to work on the equipment and labor rates as they appeared to be off.
  - c) ~~Bill~~ Barton offered to talk to the town of Hancock MA selectmen to see what they are paying for equipment rates; ~~Bill~~ also agreed to ask legal counsel the question about prevailing wages and are we required to pay such if we hire outside of town employees
  - d) Tim O'Brien offered to contact Rose Ellis and Jess Wirtes (Mt. Greylock RS) to see how they get their lawns done.