

October 29, 2012 at 7:00 p.m.

Subject: Progress Report for Town Manager Paul Sieloff from Public Works Team – Highway, Road District, Water, Sewer, Storm Water and Garbage/Recycling

Convenor/Presenter: Barb Davis-Hassan 660 N. Main St. Lanesboro MA

Sub committee name: Public Works Team

Issues:

- 1) Outline: status quo of what Highway Dept. performs in its duties
- 2) Outline: Big changes: combine all efforts of Highway into a Dept. of Public Works including road maintenance, plowing, mowing, recycling, cemetery work, town building maintenance, storm water and drainage, Fire and Water services currently under the jurisdiction of the Lanesboro Fire and Water District, Sewer, Tree removal, Garbage, Recycling, Solid waste, Town landfill, etc.
- 3) Outline: Small changes: Leave as a Highway Dept. but make changes such as adding or shifting services away; what can be privatized, shared or partnered with other towns, districts or departments

Committee Members: Barb Davis-Hassan, Bob Barton, Bill Decelles, Tim O'Brien, John Goerlach, Lee Hauge, Scott Stevens and Mark Froio

Meetings to date:

4/23/12 Kick off meeting at Town Hall overview of this project  
5/14/12 First official meeting  
6/20/12 Second meeting  
7/17/12 Third Meeting  
9/4/12 Forth Meeting  
10/9/12 Fifth Meeting  
11/19/12 Next scheduled meeting

More members to attend: I believe we are at the point where we need to bring in all participants in order to work towards the final drive in completing a comprehensive White Paper.

Estimated date for completion of rough draft White Paper: December 2012.

Respectfully submitted

Barb Davis-Hassan  
Convenor  
Recording Secretary