

Minutes for Tree & Forest Committee Meeting

Monday November 9, 2015 1:00PM Town Library

1. Call to order. Attended by Paula Byrdy, Kacy Westwood, Jim Neureuther
2. Minutes from July 7, 2015 meeting approved as submitted. Signed copy left with town clerk and electronic copy forwarded to town secretary for town website.
3. Treasurer's Report. See details below. FY16 General Fund (initially \$550 Town funding) was used to purchase Commemorative Trees for Laston Park. Current Balance \$0. Current Revolving Fund Balance is \$4,662.09. All expenses to purchase and plant 11 Commemorative Trees have been paid. Outstanding Obligations are \$39 shipping for Liberty Elm Tree, purchase 2 more flowering trees for Laston, & memorial plaques for all.
4. 250th Commemorative Tree Plantings Status update.
 - a. Total of 13 Tree donations (\$250 ea) received & deposited (\$3250). 11 Trees purchased and planted to date (\$2750 expense). 2 trees yet to be purchased/planted. Jim stopped at Whitney's 11/9 and purchased qty 2 Malus Sugar Tyme (white crabapple, very disease resistant, upright oval shape). Plan to plant this week at Laston.
 - b. Liberty Elm 6 ft (from New Hampshire Elm Research) received 11/5/15 via UPS. \$39 shipping. Tree was donated by All Metals company in New Hampshire. Jim planted at Laston on Friday 11/6.
 - c. Gathering event for donors held on August 27,2015 at Laston Park followed by reception at Jim's house. 6 Tree donors representing 9 donated trees attended. Attendees also included Brian Wallace of Berkshire Native who planted the 11 trees, Bill & Michelle Laston, and Tree Committee members.
 - d. Status Commemorative Plaques for trees. Graphic Impact Signs (John Renzi, Lanesborough native) will produce at cost. \$32 each. We provide the art. ~ \$416 cost for 13. Plaques will identify the tree donor, the type of Tree, Lanesborough 250th Anniversary, and planted by the Tree and Forest Committee
5. Fundraising Status
 - a. Wrapup : King Elmer Magnet sales. \$220 cost for 100 magnets. Sold 47 at \$5 (\$235 gross). Net \$15. Gave 39 magnets as Arbor Day gifts to 3rd grade students/teachers and as 250th promos. 14 magnets left to give to those who donate \$\$ to T&F in future). Basically we broke even and covered our Arbor Day cost at same time. Interest in magnets was less than hoped.
 - b. Texas Hold'em Poker Tournament to be held at Skyline Nov 15. Setup 11am. Food at noon and start collecting fees. Tables will self-deal per Berkshire Poker

suggestion. T&F Committee members will make cookies/dessert. Posters are up around town and LFD message board. Jim send Press Release to Kacy. Paula will bring tickets for a 50:50 raffle. Our Raffle Permit is good until 1/20/2016

6. Other Old/New Business

- a. Update Volunteer time (225 hrs for 2015 to date)
- b. Tree Maintenance. Many plastic plaques for existing trees are in need of replacement. Committee decided to update them when the new plaques for commemorative trees are obtained.
- c. Fall Newsletter & inclusion into Census mailing. Topics to include Arbor Day 2015, our 10th Tree City Certification, King Elmer Magnets, 250th Anniversary memorial tree donations, plant 14 trees at Laston, Tree donor reception, promote tree lined walking trail at Laston, Fundraising Poker tournaments. Ask for donations. Ask for new members.
- d. Tree City Certification for 2015 (start updating forms in Dec). We have 2 new Tree City signs to install. Members will check out Rt8 places and contact highway Dept to install.
- e. Discussion of 2016 Initiatives.
 - i. Arbor Day 2016. Plan with 3rd grade at Lanesborough school in May timeframe. Gift ideas (tree storybook?, Tree identification book? other Tree related item?)
 - ii. Plan T&F exhibit at Library for Arbor Day month.
 - iii. King Elmer due for bi-annual inoculation in 2016 (cost \$1,129 in 2014). Also Jim to contact Ron Yapple at Race Mt Tree Service to inspect and determine when next King Elmer pruning should be done. (cost \$2400 in 2012)
 - iv. Conduct Tree information walks at Laston (Spring, summer, fall) to coincide with any town wide activities at Laston Park.
 - v. Conceive a Plan for 128 acre wooded lot off Ore Bed Rd owned by town. Perhaps an Interpretive Trail. Also consider a joint effort with BNRC for an educational outreach involving land adjacent to Laston Park.
 - vi. Check with T&F Committees at other towns like Cheshire, Dalton, etc to see what type of tree promotion actions are being taken.
 - vii. Address adding to Membership. We need 2 new members. Current members should attempt to identify potential candidates since personal contact yields best results.

7. Next Meeting. Monday Dec 7, 4pm at Library

8. Meeting Adjourned at 2:20pm

Treasurer Report November 9, 2015

FY15 Account Fund 100 All funds were used by end of the Fiscal Year

General Fund Balance			
7/1/2014	\$ 275.00		Initial Town Funding
1/7/2015	\$ 43.47	expense	(\$231.53) pay Anne Pasko. Printing 1800 copies of Fall Newsletter
5/18/2015	\$ -	expense	(\$43.47) reimburse Jim Neureuther. King Elmer Magnets. \$220 invoice. \$43.47 pay rest of the invoice was paid from the Revolving Account

FY16 Account Fund 100. All funds have been used prior to end of the Fiscal Year

General Fund Balance			
7/1/2015	\$ 550.00		Initial Town Funding for FY16
7/27/2015	\$ -	expense	(\$550.00) Elhannon Nursery (partial of \$1075 total for 5 trees delivered 7/20) rest of the invoice was paid from the Revolving Account

Account Fund 285

Revolving Account Balance			
5/18/2015	\$ 5,377.08	expense	(\$176.53) reimburse Jim Neureuther. King Elmer Magnets. \$220 invoice. \$176.53 pay This is rest of the invoice that was not paid from FY15 General Fund Account
7/2/2015	\$ 4,282.08	expense	(\$1,095.00) Elhannon Wholesale Nursery 20716 State Route 22 Peterburg NY 12138 6 trees. Tupelo, Tulip, Redwood, Ginkgo, Catalpa, Yellowwood
7/15/2015	\$ 3,953.02	expense	(\$329.06) Berkshire Native (Brian Wallace, 312 Shaw Rd, Windsor, Ma 01270) 413-281-0924 Tree planting for 6 trees on 6/30 and 7/1 plus compost
7/27/2015	\$ 3,428.02	expense	(\$525.00) Elhannon Wholesale Nursery 20716 State Route 22 Peterburg NY 12138 partial of \$1075 total for 2 Silk Lilac, Sugar Maple, Honey Locust, Linden This is rest of the invoice that was not paid from FY16 General Fund Account
8/24/2015	\$ 3,678.02	Tree donation	\$ 250.00 Jim and Donna Neureuther PO Box 406 for 1 memorial Tree
8/24/2015	\$ 4,178.02	Tree donation	\$ 500.00 Frances and Martin Connors fund for 2 memorial trees
8/31/2015	\$ 3,927.09	expense	(\$ 250.93) Berkshire Native (Brian Wallace, 312 Shaw Rd, Windsor, Ma 01270) 413-281-0924 Tree planting for 5 trees on 7/21 plus compost
10/5/2015	\$ 4,162.09	fund raise	\$ 235.00 Deposit proceeds from selling King Elmer Magnets
11/2/2015	\$ 4,662.09	Tree donation	\$ 500.00 Robert and Lyn Petricca PO Box 1910, Lanesboro 01237 for 2 memorial trees

Commemorative Tree Financial Report

Jan-15	Tree donation	\$ 250.00	Ralph and Sue Schulman
2/9/2015	Tree donation	\$ 250.00	Lee and Joann Hauge
2/17/2015	Tree donation	\$ 250.00	Carrie and David Schulman
5/4/2015	Tree donation	\$ 250.00	Carol Miedema , Richard Witter, Debra Cunningham (memorial tree)
5/5/2015	Tree donation	\$ 500.00	Anne and Walter Pasko for 2 Trees.
5/5/2015	Tree donation	\$ 250.00	Paula and Harold Byrby
5/13/2015	Tree donation	\$ 250.00	Jeanne' Giddens & Bruce Ronan
8/24/2015	Tree donation	\$ 250.00	Jim and Donna Neureuther
8/24/2015	Tree donation	\$ 500.00	Frances and Martin Connors fund for 2 memorial trees
11/2/2015	Tree donation	\$ 500.00	Robert and Lyn Petricca PO Box 1910, Lanesboro 01237 for 2 memorial trees
		\$ 3,250.00	total Memorial Tree donations
7/2/2015	Tree Invoice#1	(\$1,095.00)	Elhannon Wholesale Nursery 20716 State Route 22 Peterburg NY 12138 6 trees on 6/29. Tupelo, Tulip, Redwood, Ginkgo, Catalpa, Yellowwood
7/27/2015	Tree Invoice#2	(\$1,075.00)	Elhannon Nursery (\$1075 total for 5 trees delivered 7/20) Qty 2 Ivory Silk lilac, Sugar Maple, Linden, Honey Locust
7/15/2015	Tree Invoice#3	(\$329.06)	Berkshire Native (Brian Wallace, 312 Shaw Rd, Windsor, Ma 01270) 413-281-0924 Tree planting for 6 trees on 6/30 and 7/1 plus compost
8/31/2015	Tree Invoice#4	(\$250.93)	Berkshire Native (Brian Wallace, 312 Shaw Rd, Windsor, Ma 01270) 413-281-0924 Tree planting for 5 trees on 7/21 plus compost
		(\$2,749.99)	Total Memorial Tree Expense to date
		\$ 500.01	Funds remaining to buy 2 trees (flowering) and Memorial Plaques Memorial Plaques (quote \$32 ea x 13 = \$416)

King Elmer Magnet Financial Report

5/18/2015	Invoice	(\$220.00)	Purchase 100 magnets
10/5/2015	fund raise	\$ 235.00	proceeds from selling King Elmer magnets (47 sold) Gifts to children, staff for arbor day, committee members (39 magnets) 14 magnets are left to give or sell
		\$15.00	profit from Magnets to date